



Conference Application

Today's Date _____

OFFICE USE ONLY

Date Received _____

Pmt Received _____

Name of Conference _____

Starting Date of Conference _____

Application is **not** complete without the payment of conference fee.

APPLICANT INFORMATION *Please print clearly*

Please **do not** purchase airline ticket until you receive confirmation to attend the conference from your local territory or zone office.

Member ID _____ First Name _____ Last Name _____

Zone _____ Region _____ Chapter _____ District _____

Home Phone _____ Cell Phone _____ Work Phone _____

Email _____ Date of Birth (mm/dd/yyyy) _____ Gender M F

Street Address _____ City _____ State _____ Zip _____

Division WD MD YWD YMD ESD YWD JHHS YMD JHHS

Leadership Responsibility *(Please DO NOT include auxiliary groups)*

Preferred Language *(for language conferences only)* _____ Preferred Name *(for conference badge/certificate)* _____

HEALTH, ROOMMATE & EMERGENCY CONTACT INFORMATION *Please print clearly*

Please indicate any special needs *(i.e. health conditions, medications)*. _____

Are you able to walk 300 – 500 feet unassisted, without becoming short of breath? Yes No

If not, please explain any condition that prevents you from doing so:

Dietary Restrictions, including vegetarian/vegan request. *(The FNCC may not be able to fulfill all special dietary needs. In those situations, individuals may be required to bring their own specialty foods.)*

Emergency Contact Name _____ Relationship _____

Phone 1 _____ Phone 2 _____

Roommate Request, if any *(All rooms are double occupancy. Best efforts will be made to accommodate your request but please not that it cannot be guaranteed.)*

Additional Comments

Is this your first time attending a conference at FNCC? Yes No

Going Green! Yes, please sign me up for an electronic conference booklet ONLY option! I understand that FNCC will save trees by not printing my paper copy booklet. (NOTE: please bring your own portable electronic device to access your electronic booklet during the conference. FNCC will not provide these devices. Electronic copy will be available for downloading from your Portal account a few days prior to the conference. If you cannot access your Portal to retrieve e-booklet, please contact your local territory/zone office.)
 No, I prefer to receive paper conference booklet.

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Notes





FNCC
Florida Nature & Culture Center

FNCC ACKNOWLEDGMENT AND ASSUMPTION OF RISK FORM

CONFERENCE INFORMATION

CONFERENCE TITLE

STARTING DATE OF CONFERENCE

ACKNOWLEDGMENT FROM CONFERENCE PARTICIPANT

I understand that some optional activities that I may voluntarily choose to participate in during the conference contain inherent risks of physical injury, such as bicycle riding, swimming in the pool, using the exercise equipment, hot tubs, participating in sports or other games in the gymnasium, and so on. In consideration of my participation in the conference, I hereby voluntarily accept all such risk and release SGI-USA, its affiliated organizations, employees, volunteers, and representatives ("SGI-USA") from all liability to the fullest extent permitted by law.

I further give consent and authority to SGI-USA to obtain medical treatment on my behalf if I am injured or require medical attention during the Conference. I understand and agree that I am solely responsible for all costs related to such medical treatment, medical transportation, and/or evacuation. SGI-USA does not assume any responsibility or obligation to provide financial assistance or other assistance, including but not limited to medical, health or disability insurance of any nature in the event of my injury, illness or death, or damage to or loss of my property.

PHOTO AND WRITTEN MATERIAL RELEASE

In further consideration of my attendance and participation in the conference, I hereby give SGI-USA permission to capture and/or record my name, image, likeness, photograph, or voice, in any media and/or technology now known or later developed. Such use of my name, image, likeness, photograph, or voice can be used throughout the world for educational, promotional or any other lawful purpose.

I HAVE READ THIS AGREEMENT AND FULLY UNDERSTAND ITS CONTENTS. I AM AWARE THAT THIS IS A RELEASE OF LIABILITY AND AN ASSUMPTION OF RISKS.

Name

Signature

Date



SGI-USA FLORIDA NATURE & CULTURE CENTER Conference Payment Form

Today's Date _____

Name _____

Name of Conference _____

Starting Date of Conference _____

OFFICE USE ONLY

Date Received _____

Pmt Received _____

PAYMENT INFORMATION *Please print clearly*

Please **do not** purchase airline ticket until you receive confirmation to attend the conference from your local territory or zone office.

The FNCC conference fee is \$495 per person.* Please submit your application and payment to your territory/zone office.

Payments may be made by cash, check/money order (payable to SGI-USA) or Visa/MasterCard.

You may drop-off, mail or fax your application and payment or email the application only. Credit Card forms **should not** be sent by email.

PAYMENT SUBMITTED BY (check one)

Check Check # _____

Money Order MO # _____

Cash (please **do not** mail cash)

Visa/MasterCard (please use form below)

Please clearly print the first and last names of all applicants you are paying in addition to yourself.

Total Amount _____

*The conference fee includes ground transportation within set hours, conference materials, accommodation and meals once you arrive to the FNCC. The conference fee for children of ages 5-12 at the Elementary School Division with Parents/Gaurdians Conference is \$248.

IMPORTANT: Payment by credit card will only be accepted by fax or mail.

DO NOT SEND CREDIT CARD INFO BY E-MAIL. You may also apply online through your SGI-USA Portal (<http://portal.sgi-usa.org>).

CREDIT CARD INFORMATION *Please print clearly*

First Name _____ Middle _____ Last Name _____

Card Billing Address _____ City _____ State _____ Zip _____

Card Number | | | | | - | | | | | - | | | | | - | | | | | Exp. Date | | | / | | |

Card Type Visa MasterCard **We do not accept American Express, Discover or other credit cards.** Amount _____

By signing this form, you are authorizing the SGI-USA to charge your credit card. The SGI-USA will protect the personal financial information that you share with us. We will use your credit card number only to process your payment and will not use it for any other purpose whatsoever. Credit card information is not stored on our web servers. We will retain order information for our records, but this information is never shared with third parties.

Signature _____

Your credit card will be processed immediately for the full amount indicated above.

REGISTRATION CANCELLATION POLICY

- ✓ If a conference is canceled due to severe weather conditions, natural disaster, or any other unforeseen occurrence or event, SGI-USA will refund the conference registration fee in full in the sum of \$495, **but will not be responsible for the cost of the flight or change fees. It is highly recommended that participants purchase travel insurance to cover unforeseen cancellations.**
- ✓ If a conference is canceled by SGI-USA due to low participation or facility-related issues, SGI-USA will refund the conference registration fee in full in the sum of \$495. In addition, an airline exchange fee up to \$150 can be reimbursed when a receipt for the rescheduled flight ticket is submitted.
- ✓ If a participant cancels their registration for a conference, the deadline to receive a full refund is two weeks before the start of the conference. Cancellations received less than 14 days prior to the start of the conference will be subject to a \$50 administrative cancellation fee. Refunds will not be issued for registrants who do not show up for their scheduled conference. Cancellation requests should be submitted via SGI-USA Portal or directly to the FNCC coordinator at the zone or territory office where the application was processed. A full refund for cancellation due to an emergency situation will be considered on a case by case basis. Please contact the office that processed the application.

I have read and understand the cancellation policy stated above. (please initial) _____

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SGI-USA FLORIDA NATURE & CULTURE CENTER

Travel Information

PLEASE DO NOT PURCHASE AIRLINE TICKET UNTIL YOU RECEIVE CONFIRMATION TO ATTEND THE CONFERENCE FROM YOUR LOCAL TERRITORY OR ZONE OFFICE.

All travel information must be submitted 2 weeks prior to the starting date of the conference in order for FNCC to coordinate your ground transportation.

Today's Date _____

Name _____

Name of Conference _____

Starting Date of Conference _____

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ARRIVAL INFORMATION *Please print clearly*

I will be traveling to FNCC by (check one) plane car train / bus

Date _____ Time _____ am pm

Airline _____ Flight # _____

Airport (check one) Ft. Lauderdale Airport Miami Airport

I'm arriving before Friday. I'd like to meet at the airport to take the shuttle on Friday at _____ am pm

DEPARTURE INFORMATION *Please print clearly*

I will be departing from FNCC by (check one) plane car train / bus

Date _____ Time _____ am pm

Airline _____ Flight # _____

Airport (check one) Ft. Lauderdale Airport Miami Airport

IMPORTANT TRAVEL INFORMATION

- Complimentary ground transportation is coordinated to/from Ft. Lauderdale (FLL) and Miami (MIA) airports during designated times only.
- Arrival day (Friday): Pickups are made at 9:00am and between the hours of 12:00pm and 6:00pm. The Friday evening session begins at 8:00pm.
- Departure day (Monday): Shuttles are coordinated 2 to 3 hours prior to the flight departure time. The last session ends around 11:00/11:30am, followed by lunch. The last shuttle departs FNCC at 3:00pm, after which the FNCC campus is closed.

SHUTTLE INFORMATION

- **9am SHUTTLE:**
 - FLL: Meet the driver by 8:45am as the shuttle/bus will leave promptly at 9:00am. Look for a shuttle/bus with an "SGI-USA" sign outside the baggage claim area between terminals 2 and 3 (island platform).
 - MIA: Meet the driver with an "SGI-USA" sign at baggage claim carousel #24 by 9:00am.
- **12:00pm – 6:00pm SHUTTLE**
 - FLL: Shuttles depart hourly, at the top of each hour.
 - MIA: Shuttles are arranged as needed.
 - Upon arriving to FLL or MIA airport, proceed to the baggage claim assigned to your flight. Look for a FNCC staff with SGI flag or sign near the baggage claim. FNCC staff will be at the airport from 11:30am to 6pm. If you are not met by a staff within 15-20 minutes, contact the FNCC Office at (954)349-5000 (Open 9:00am-10:30pm on Fridays).
- **ARRIVING AFTER 6:00pm**
 - The last complimentary shuttle departs at 6:00pm. If your flight is scheduled to arrive after 5:45pm (FLL) or after 6:00pm (MIA), you will be responsible for the cost, as well as for coordinating your own transportation to FNCC. You can take a taxi, ride share service or use the FNCC's transportation company. If you would like to reserve a shuttle through the FNCC's transportation company, please contact them one day prior to your arrival. Upon arrival at FLL/MIA airport, call the FNCC Transportation Line to coordinate the exact pick up location. FNCC Transportation Line: (954) 349-5222.

Notes

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HOW TO APPLY FOR A CONFERENCE

1. Complete pages 1 – 3 of this application form.
2. Confirm your FNCC application processing territory/zone office.

East Territory					Central Territory		
Center	Atlanta Buddhist Center	Miami Buddhist Center	New York Culture Center	Wash. D.C. Buddhist Center	Center	Chicago Culture Center	
State	GA, SC	Florida, Caribbean Region, Puerto Rico	New York City, NJ	NC, VA, WV, DE, DC, MD, PA, Upstate NY, VT, CT, MA, RI, NH, ME	State	AZ, UT, NM, TX, WY, CO, OK, NE, ND, SD, KS, MO, IA, MN, WI, IL, IN, OH, KY, MI, LA, MS, AR, AL, TN	
Zone	South	Florida, Puerto Rico Region, Caribbean Region	New York, BQLI, New Jersey	Mid-Atlantic, North, Pennsylvania	Zone	All Zones in Central Territory	
Email	fncc-atl@sgi-usa.org	fncc-florida@sgi-usa.org	fncc-nycc@sgi-usa.org	fncc-wdcc@sgi-usa.org	Email	fncc-central@sgi-usa.org	
Address	421 17th Street Atlanta, GA 30363	3361 S.W. 3rd Ave Miami, FL 33145	7 East 15th St. New York, NY 10003	3417 Massachusetts Ave. Washington DC 20007	Address	1455 South Wabash Ave. Chicago, IL 60605	
Phone #	(404) 817-8100	(305) 728-0830	(212) 727-7715	(202) 338-5491	Phone #	(312) 913-1211	
Fax #	(404) 817-8189	(305) 857-3773	(212) 242-2188	(202) 338-5496	Fax #	(312) 913-0988	
West Territory							
Center	Hawaii Culture Center	Los Angeles Friendship Center		Riverside Buddhist Center	San Francisco Culture Ctr.	OC Buddhist Center	Seattle Culture Center
State	Hawaii	Greater Los Angeles Metropolitan Cities	Greater San Fernando Valley Metropolitan Cities	Southern Nevada, Inland Empire Metropolitan Area	Northern California, Northern Nevada	Orange, San Diego, Imperial Counties	AK, WA, OR, ID, MT
Zone	Pacific Zone	LA Pan-Pacific, LA Sunshine	LA North Coast Lion's Roar	SoCal North	Golden Gate Mentor & Disciple, San Francisco Ever Victorious	SoCal West	Pacific Northwest
Email	fncc-hccpacz@sgi-usa.org	fncc-lafc@sgi-usa.org	fncc-lanc@sgi-usa.org	fncc-scnc@sgi-usa.org	sfcc@sgi-usa.org	fncc-scw@sgi-usa.org	fncc-pnw@sgi-usa.org
Address	2729 Pali Highway Honolulu, HI 9681	5899 Venice Blvd. Los Angeles, CA 90019	5899 Venice Blvd. Los Angeles, CA 90019	2002 Iowa Ave., Suite 200 Riverside, CA 92507	2450 17th St. San Francisco, CA 94110	23002 Moulton Pkwy Laguna Hills, CA 92653	3438 South 148th St. Seattle, WA 98168
Phone #	(808) 595-6324	(323) 965-0025	(323) 965-0025	(951) 683-6133	(415) 255-6007	(949) 238-2003	(206) 244-0268
Fax #	(808) 595-6378	(323) 965-0054	(323) 965-0054	(951) 683-8727	(415) 255-6079	(949) 460-0348	(206) 241-8843

3. Submit application & conference payment together to your processing territory/zone office by mail, fax or drop-off in person. If you prefer to apply online, an electronic application is available on the SGI-USA Membership Portal. Please note that online registration requires that the conference fee be paid by credit card or Paypal.

[Online Registration]

1. Log-in to the SGI-USA Portal (<http://portal.sgi-usa.org>).
2. Select "FNCC" on the top menu bar & choose the conference you would like to attend.
3. Select "register" and complete the online registration form.
4. After receiving confirmation of attendance from your territory/zone office, make your travel arrangements to FNCC.
5. Submit your travel information by logging in to your SGI-USA Portal account. Be sure to do so at least two weeks prior to the beginning of the conference.

4. Upon completion of step 3, you will receive a confirmation of attendance from the territory/zone office, if space is available.
5. Coordinate your travel (i.e. flight booking) upon receipt of confirmation of attendance. Complete page 4 with your travel information and fax/mail to the territory/zone office. This information must be received at least 2 weeks prior to the beginning of the conference to ensure the arrangement of ground transportation.
6. Be sure to review & keep travel information noted on page 4 for your travel day.